



Activities Coordinator

Our Mission

The Bridge for Youth (BFY) centers youth voice, justice, and equity in all we do, and empowers youth experiencing homelessness through safe shelter, basic needs, and healthy relationships.

Our Values

Patience – We give space for youth to make decisions on their own timeline in their own way.

Love and Caring – We believe in acceptance, empathy, and non-judgement.

Communication – We engage in intentional dialogue to understand each other's truths.

Integrity – We actively learn, grow, and change to align our actions in equity and justice.

Co-Creation – We seek connection to amplify the voice of youth and each other.

Community – We stand together for youth and for each other.

Our Commitment to Racial Justice & Equity

Position Information

Position: Activities Coordinator

Job Type: Full-Time; 1.0 FTE

Classification: Non-Exempt

Reports to: Outreach & Supportive Services Manager

Posting Date: 10/8/26

Closing Date: Open Until Filled

Compensation: \$22 - \$25/hr

The Bridge for Youth utilizes an equitable & competitive compensation program and salary structure that includes regular Cost of Living Adjustments and raises. For this position, the salary range is \$22 - \$25/hr, depending on experience. This salary is non-negotiable beyond this range to counter pay inequality and uphold internal parity for salaries.

Location: 100% in-person working on-site at BFY in Minneapolis and in surrounding communities in the Twin Cities metro area

Working Hours: Full-time hourly position; including shift hours working evenings, including some weekend and holiday hours; Hours for this position are Mon/Tue 10:30 AM – 7:00 PM, Wed/Thu/Fri 8:30 AM – 5:00 PM. Participate in on-call support rotation as scheduled offering support and consultation to staff for all programs by phone and occasionally on-site. Rotation of on-call duties is 24-hours a day for seven days.

Position Overview

For over 50 years, BFY has been at the forefront of addressing youth homelessness in Minnesota, positively impacting the lives of the most vulnerable youth in our community, through youth-centered and culturally-responsive programs that offer a pathway out of homelessness, including the most marginalized – minors, BIPOC, LGBTQ+, young families, and SEY.

The Activities Coordinator is a member of the Outreach and Supportive Services team. This position builds opportunities to center youth voice within BFY organization and in community, as well as supports strengthening BFY's aftercare supports per the organization's strategic plan. Responsibilities include the coordination and facilitation of supportive services and activities for youth at BFY and in the community. In addition, this position will create and engage youth in groups, activities, and events as part of the aftercare

services. This position will be an active participant in the StreetWorks Collaborative and providing Coordinated Entry Assessments for eligible minors in Hennepin County. Additionally, this position proactively and meaningfully engages youth in the community through street, site, and mobile outreach.

Benefits Information

- Competitive health, dental, vision, and ancillary benefits.
- Company-paid life insurance and long-term disability.
- 403b (immediate contribution & vesting) with up to 4% match after one year of employment.
- Up to 4 weeks of PTO first year of employment, in addition to 15 paid holidays.
- Pet friendly.

We ask all staff to:

- Lead within a framework of agency values, philosophies, and goals, including team commitment and cooperation across BFY services and programs.
- Emulate and enthusiastically promote the organizational culture as defined by the identified values statements and racial justice and equity opportunities of BFY.
- Lead in building upon and strengthening a culture of establishing and nurturing relationships.
- BFY believes in team, collaboration, and constantly developing a supportive and caring environment for each other. Sometimes we are asked to lean in above and beyond our position description and we enthusiastically do so.

Key Responsibilities

Activities & Aftercare

- Collaborate with staff and youth to co-create opportunities to center youth voice at The Bridge & in community and invest in their leadership (per the strategic plan)
- Take the lead on all activities including planning for all programs, Community in the Courtyard, Twin Cities Pride, and other activities as determined by Supervisor
- Grow the footprint and impact of the Youth Advisory Board (YAB); serve as liaison and guide to youth leadership
- Expand the portfolio of groups supporting youth currently in program and as a part of aftercare
- Plan and facilitate groups both at BFY and in community that are healing, journey-oriented, and focused on youth with highest needs and disparities and the intersectionality of such (LGBTQ+, BIPOC, etc.)
- Plan and implement aftercare activities and events to build community and maintain meaningful connection with youth to assure continuity of supports in coordination with key program staff
- Initiate, develop, and maintain positive direct relationships with youth within the program and community
- Provide support, harm-reduction, and safety planning to youth as needed
- Provide direct milieu therapeutic strategies & techniques with the youth in group & individual settings
- Provide direct care, supervision, support, guidance, and role-modeling to the youth
- Develop and foster a professional working relationship with legal guardian/family of youth
- Professionally interact and collaborate with outside agencies & service providers to make referrals and to ensure that a continuum of care for the youth and their families is achieved
- Create, develop, and carry out specific strategies and activities that coincide with providing a sense of safety, security and stability for the youth and their families

Outreach

- Connect with youth by investing approximately two to three days a week to outreach; providing mobile, site, event, and street-based outreach within community
- Load and unload outreach supplies
- Provide a variety of resources including housing referrals, food, clothing, hygiene products, and harm-

reduction resources

- Partner with other StreetWorks Green Bag certified outreach workers within the community

Administrative Duties

- Responsible for maintaining youth files
- Develop curriculum for group facilitation
- Co-create agendas for YAB and facilitate meeting needs
- Document statistical, data management information and grant narratives and activity reporting as needed
- Adhere to agency standards and procedures for scheduling, file work, and record-keeping
- Develop and implement events and activities that align with BFY's strategic vision and program goals

Qualifications/ Required Skills

Required

- Two years of experience working with youth in a similar setting
- Demonstrated ability to work individually and with a team
- Demonstrates good communication skills orally and in writing
- Ability to demonstrate commitment to diversity and inclusion
- Must be StreetWorks Green Bag certified (or have the ability to become certified within 120 days of employment)
- Must be comfortable driving a metro mobility shuttle bus to BFY partner sites and around the community
- Must successfully complete Department of Transportation (DOT) exam
- Must have ability to lift 40 pounds of supplies for MYOC
- Must be able to climb stairs
- Must be able to bend and lift
- Must be able to perform work in a variety of weather conditions
- Must be 21 years of age or older
- Must not have been a resident of any BFY program within the last three years
- Must clear a background check
- Must have a valid driver's license, satisfactory driving record, and insurance limits of \$100,000 per person/\$300,000 per accident

Preferred

- Lived experience similar to the youth served by BFY
- Bi-lingual (English-Spanish) with high proficiency of verbal and written skills
- Bachelor's or associate's degree in youth development, nonprofit leadership, psychology, social work, or related human services field

To Apply

Submit cover letter, references, and resume to resume@bridgeforyouth.org

The Bridge for Youth is an Equal Opportunity Employer committed to embracing diversity and individuality, and opposed to practices which discriminate on basis of race, gender, sexual orientation, religion, handicap, disability, age, or nationality. We apply this policy of unbiased consideration not only to our hiring process, but also to recruitment, promotion, transfer, compensation, layoff, and termination. We are further committed to taking affirmative action to ensure our employment opportunities are accessible to individuals who meet the qualifications conducive to available positions, and we encourage all interested jobseekers to apply. EEO/AA.