



Youth and Family Advocate – Gloria’s Place

How to Apply: To apply, please submit resume describing your relevant experience, education and/or skills to resume@bridgeforyouth.org.

Our VISION: All youth feel safe, accepted, and supported.

Our MISSION: The Bridge for Youth centers youth voice, justice, and equity in all we do, and empowers youth experiencing homelessness through safe shelter, basic needs, and healthy relationships.

Our VALUES: Patience - We give space for youth to make decisions on their own timeline in their own way. Love and Caring - We believe in acceptance, empathy, and non-judgment. Communication - We engage in intentional dialogue to understand each other’s truths. Integrity - We actively learn, grow, and change to align our actions in equity and justice. Co-Creation - We seek connection to amplify the voice of youth and each other. Community - We stand together for youth and for each other.

Position Information

Position: Youth and Family Advocate – Gloria’s Place	Job Type: Full-Time, Non-Exempt 1.0 FTE
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Classification: Non-Exempt	Reports to: Senior Case Manager/Supervisor
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Posting Date: 11/28/2023	Closing Date: Open Until Closed
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Compensation: \$20/ Hour

Position Hours: Tuesday's 11:30-8:00pm Wednesday's 11:30-8pm Thursday's 11:30-8pm Friday's 2:30-11pm Saturday's 7:30am-4pm. Additionally, to meet program needs of 24/7/365 facility, each full-time program staff member is scheduled for a one-week, on-call, rotation.

Position Overview

The Bridge for Youth (BFY) centers youth voice, justice, and equity in all we do, and empowers youth Bridge has been at the forefront of addressing youth homelessness in Minnesota, positively impacting the lives of the most vulnerable youth in our community, through youth-centered programs that offer a pathway out of poverty and chronic homelessness.

The YFA in Gloria’s Place is responsible for providing direct services to youth ages 15-17 who are pregnant and/or parenting in an emergency shelter setting. As a Gloria’s Place YFA, this position supports young parents and their children (ages 0-3) who are experiencing homelessness. This position works with a team to support young families in crisis as they work towards reunification with family or stable housing. This position operates within a framework of agency philosophy and goals, including team commitment and cooperation among services and programs.

Benefits

- \$500.00 after 6 months of employment; \$1000.00 after 12 months of employment; \$1500.00 after 18 months of employment
- Competitive health, dental, vision and ancillary benefits
- Company paid life insurance and long-term disability
- 403b (immediate vesting) with up to 4% match after one year of employment
- Up to 20 days of PTO first year of employment, in addition to 15 paid holidays

- Pet friendly

We ask all staff to:

- ✓ Lead within a framework of agency values, philosophies, and goals, including team commitment and cooperation across BFY services and programs.
- ✓ Emulate and enthusiastically promote the organizational culture as defined by the identified values statements and racial justice and equity opportunities of BFY.
- ✓ Leads in building upon and strengthening a culture of establishing and nurturing relationships.
- ✓ BFY believes in team, collaboration, and constantly developing a supportive and caring environment for each other. Sometimes we are asked to lean in above and beyond our position description and we enthusiastically do so.

Key Responsibilities

Programmatic

- Initiate, develop and maintain positive direct relationships with all youth ages 15-17 and their children (ages 0-3) from initial contact through their entire stay and including on-going or follow up contact
- Provide therapeutic support and coaching to the youth as they parent
- Provide direct milieu therapeutic strategies and techniques with the youth & their children in group and individual settings
- Professionally interact and collaborate with outside agencies and service providers to ensure that a continuum of care for the youth and their families is provide
- Provide direct care, supervision, support, guidance, role modeling, and coaching to the youth while working on the program floor
- Create, develop and carry out specific strategies and activities that coincide with the providing a sense of safety, security and stability for the youth and their families
- Co-facilitate and lead group sessions for youth in Gloria's Place program
- Provide screenings for services, administer assessments and intake services, document and report abuse (when necessary)
- Assist in providing youth their medications and recording all medications taken as directed by pharmacist/medical provider
- Assist in preparing and coordination of meals
- Adhere to all BFY policies, practices and procedures
- Respect youth confidentiality and demonstrate appropriate boundaries with youth and families at all times
- Supervise chores on the floor and assist in completing them as necessary
- Additional duties as assigned

Administrative Duties

- Participate in case management back up, as necessary and assigned
- Administer screenings, intakes and assessments
- Ensure information is accurately charted in each case file, case management plan is being followed and critical information is passed on to coworkers including entering information in the Client Records Management (CRM) system
- Assist in developing independent living skills and parenting curriculum
- Mentor and provide training to volunteers and interns when assigned
- Adhere to agency standards and procedures for scheduling, file work, and record-keeping

- Additional duties as assigned

Affirming Diversity/Culture

- Incorporate awareness of the gender, cultural, racial, social, sexual, and economic context of the persons seeking services
- Identify ways to address these issues, and develop approaches that are centrally concerned with issues of fairness and equity
- Seek consultation, training, and feedback from colleagues in order to advance skills in providing cross-cultural services
- Ensure that services are delivered with cultural sensitivity, proficiency and competence

Qualifications

Required

- Two years of experience working with youth in a similar setting or BA/AA degree in human services related field
- Ability to demonstrate commitment to diversity
- Demonstrated ability to work individually and with a team
- Demonstrates good communication skills orally and in writing
- Valid driver’s license, satisfactory driving record and current proof of automobile insurance
- Must clear a background check

Preferred

- Bi-lingual (English-Spanish)
- Experience working with youth and families in crisis in similar setting

The above statements are not intended to encompass all functions and qualifications of this position. Rather, they are intended to provide a general framework of the requirements of the position. Job incumbents may be required to perform other functions not specifically addressed in this job posting.

Applicant/Employee Acknowledgement:

I _____, acknowledge that I have received and reviewed the Case Manager job description as set forth above. I further acknowledge that I have had an opportunity to review the Case Manager job description with the Employer; that I understand the nature of the position and the responsibilities and requirements as described above. I understand and I attest that I can, if I am offered or continue in this position, perform the responsibilities and requirements described above, with or without a reasonable accommodation.

The Bridge for Youth is an Equal Opportunity Employer committed to embracing diversity and individuality and opposed to practices which discriminate on basis of race, gender, sexual orientation, religion, handicap, disability, age, or nationality. We apply this policy of unbiased consideration not only to our employment practices, but also to any contractual opportunities. We are further committed to taking affirmative action to ensure these opportunities are accessible to individuals who meet the qualifications, and we encourage all interested parties to apply. EEO/AA.